

PHILIPPINE RETIREMENT AUTHORITY
GCG APPROVED STAFFING PATTERN FY 2013
AS OF JANUARY 15, 2025

No. of position	Present Position Title	JG	Monthly Salary (in PHP) STEP 1	Annual Salary (in PHP)
OFFICE OF THE BOARD SECRETARY				
1	Board Secretary IV	12	80,003	960,036
INTERNAL AUDIT DIVISION				
1	Internal Auditor V/ Division Head	12	80,003	960,036
1	Internal Auditor IV	12	80,003	960,036
1	Internal Auditor III	11	46,725	560,700
1	Internal Auditor II	10	36,619	439,428
OFFICE OF THE GENERAL MANAGER				
1	General Manager	17	189,199	2,270,388
1	Attorney IV	12	88,954	1,067,448
1	Executive Assistant III <u>a/</u>	11	74,688	896,256
1	Attorney II	11	46,725	560,700
1	Private Secretary I <u>a/</u>	8	27,000	324,000
1	Chauffeur <u>a/</u>	5	15,586	187,032
OFFICE OF THE DEPUTY GENERAL MANAGER				
1	Deputy General Manager	16	167,432	2,009,184
1	Executive Assistant II <u>a/</u>	10	44,964	539,568
1	Secretary II <u>a/</u>	7	21,129	253,548
1	Driver II <u>a/</u>	5	15,586	187,032
MANAGEMENT SERVICES DEPARTMENT				
1	Department Manager III	14	131,124	1,573,488
1	Secretary II <u>a/</u>	7	21,129	253,548
<u>Information and Communications Technology Division</u>				
1	Information Technology Officer III/ Division Head	12	97,904	1,174,848
1	Information Technology Officer II	12	80,003	960,036
1	Information Technology Officer I	11	60,707	728,484
1	Information Systems Analyst II	10	40,792	489,504
1	Information Systems Analyst I	8	27,000	324,000
<u>Corporate Planning Division</u>				
1	Planning Officer V/ Division Head	12	97,904	1,174,848
1	Planning Officer IV	12	80,003	960,036
1	Planning Officer III	11	46,725	560,700
1	Planning Officer II	10	36,619	439,428
1	Planning Officer I	8	27,000	324,000

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RESIDENT RETIREE SERVICING DEPARTMENT				
1	Department Manager III	14	131,124	1,573,488
1	Secretary II <u>a/</u>	7	21,129	253,548
<u>Processing Division</u>				
1	Division Chief III	12	97,904	1,174,848
1	Retiree Assistance Officer IV	12	80,003	960,036
2	Retiree Assistance Officer III	11	46,725	1,121,400
2	Retiree Assistance Officer II	10	36,619	878,856
4	Retiree Assistance Officer I	8	27,000	1,296,000
<u>Servicing Division</u>				
1	Division Chief III	12	97,904	1,174,848
1	Retiree Assistance Officer IV	12	80,003	960,036
1	Retiree Assistance Officer III	11	46,725	560,700
2	Retiree Assistance Officer II	10	36,619	878,856
2	Retiree Assistance Officer I	8	27,000	648,000
<u>Satellite Stations (4)</u>				
<u>Baguio Satellite Station</u>				
1	Retiree Assistance Officer III	11	46,725	560,700
1	Retiree Assistance Officer II	10	36,619	439,428
<u>Cebu Satellite Station</u>				
1	Retiree Assistance Officer III	11	46,725	560,700
1	Retiree Assistance Officer II	10	36,619	439,428
<u>Davao Satellite Station</u>				
1	Retiree Assistance Officer III	11	46,725	560,700
1	Retiree Assistance Officer II	10	36,619	439,428
<u>Subic/ Clark Satellite Station</u>				
1	Retiree Assistance Officer III	11	46,725	560,700
1	Retiree Assistance Officer II	10	36,619	439,428
8				4,000,512
ADMINISTRATIVE AND FINANCE SERVICES DEPARTMENT				
1	Department Manager III	14	131,124	1,573,488
1	Secretary II <u>a/</u>	7	21,129	253,548
<u>Administrative Support Division</u>				

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1	Administrative Officer V/ Division Head	12	97,904	1,174,848
1	Administrative Officer IV	12	80,003	960,036
1	Human Resource Management Officer III	11	46,725	560,700
1	Human Resource Management Officer II	10	36,619	439,428
1	Human Resource Management Officer I	8	27,000	324,000
1	Administrative Officer I	8	27,000	324,000
1	Supply Officer II	9	31,320	375,840
1	Records Officer II	9	31,320	375,840
1	Cashier III	11	46,725	560,700
1	Cashier II	9	31,320	375,840
	<u>Financial Management Division</u>			
1	Division Chief III	12	97,904	1,174,848
1	Accountant IV	12	80,003	960,036
1	Accountant III	11	60,707	728,484
1	Budget Officer III	11	46,725	560,700
1	Financial Analyst III	11	46,725	560,700
1	Accountant II	10	40,792	489,504
1	Budget Officer II	10	36,619	439,428
3	Financial Analyst II	10	36,619	1,318,284
2	Financial Analyst I	11	27,000	1,944,000
	<u>Procurement Management Division</u>			
1	Division Chief III	12	97,904	1,174,848
1	Procurement Management Officer III	11	46,725	560,700
1	Procurement Management Officer II	10	36,619	439,428
	MARKETING DEPARTMENT			
1	Department Manager III	14	131,124	1,573,488
1	Secretary II <u>a/</u>	7	21,129	253,548
	<u>Advertising and Promotions Division</u>			
1	Division Chief III	12	97,904	1,174,848
1	Market Specialist IV	12	80,003	960,036
1	Market Specialist III	11	46,725	560,700
1	Public Relations Officer III	11	46,725	560,700
1	Market Specialist II	10	36,619	439,428
1	Creative Arts Specialist II	10	36,619	439,428
1	Public Relations Officer II	10	36,619	439,428

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1	Market Specialist I	8	27,000	324,000
	Client Relations and Program Development Division			
1	Division Chief III	12	97,904	1,174,848
1	Information Officer IV	12	80,003	960,036
1	Development Management Officer III	11	46,725	560,700
1	Information Officer III	11	46,725	560,700
1	Development Management Officer II	10	36,619	439,428
1	Information Officer II	10	36,619	439,428
1	Development Management Officer I	8	27,000	324,000
1	Information Officer I	8	27,000	324,000
	<u>a/</u> incumbent of position is coterminous with the Official being served.			

 Vacant plantilla position